

Mural Approval Request

Thank you for your desire to contribute to the NIU Residence Hall community! We hope that your talent and self-expression will be enjoyed by all residents and visitors for many years.

Size Restrictions

It is preferred that all murals are floor-to-ceiling, and fill an area between physical or visual divisions. For example, murals in Neptune North should at least fill the area from the edge of a doorframe to the edge of the wall support column. In Lincoln/Douglas, it is common to paint a mural on the wall panel adjacent to the crash doors.

What to do next

Create a full-color drawing or printed image* of your proposed mural. Choose two locations that you prefer to paint your mural, find the *exact* size of the image/wall space, and determine the number of paint colors you require. Attach the *Mural/Painting Request for Approval* form to your drawing, and turn it into Residential Facilities, Neptune East 121. Residential Facilities and your Hall Director will meet to decide if your proposal is acceptable for the community. If your proposal is rejected, you will be given specific reasons for the denial. You may resubmit your proposal as many times as you like.

*If you plan on using a projection technique, please note that space in the hallway may limit your ability to use a projector. Otherwise, we ask that you submit a hand-drawn picture to insure that the approved image will match the finished product.

If you have any questions about the mural/painting process or guidelines, please contact your Hall Director or the Graduate Assistant of Residential Facilities, 753-6571.

This form may be found on the NIU Housing and Dining webpage under “Residential Facilities”
<http://www.housing.niu.edu/housing/facilities/>

Mural/Painting Request for Approval

Name _____	Hall _____	Room _____
Phone _____	Email _____	

Requested Location for Mural (1st choice): _____
_____ Dimensions: _____
Requested Location for Mural (2nd choice): _____
_____ Dimensions: _____
Estimated number of paint colors needed: _____
(# of physical paint cans, not how many colors are in mural)

Additional Comments:

**ATTACH THIS FORM TO YOUR FULL-COLOR DRAWING AND SUBMIT TO
WORK REQUEST OFFICE
NEPTUNE EAST 121 753-4948**

FOR OFFICE USE ONLY	Date _____
Comments _____	

